Olympic High School PTSA October 2012 Treasure’s report

Starting balance as of 15 September 2012 $1628.28

Deposit # 00114 made on 28 September 2012 $155.00

Deposit #00146 made on 02 October 2012 $85.00

Sub total $1868.28

Check #4023 (Staff Lunch non-donated food and paper products) $286.03

Check #4024 (Staff Lunch decorations and supplies) $26.06

Check #4025 (to CKSD for printing) $81.00

Ending Balance $1485.19

Notes:

All required documents are available for the financial review. My goal is to have it completed before the 1st of November. The signatories have been updated with Bank of America. Mrs. Kim Washburn and myself have signing authority. The bank statement mailing address has also been changed to the school’s address. We owe our membership dues to Council no later than the 25th of October. I plan on having the check in the mail no later than the 19th to ensure we aren’t late. Our current Insurance is good through December 1st of 2012. I anticipate a bill of 150.00 to be due in November. Tax form 990-N is due November 15th.